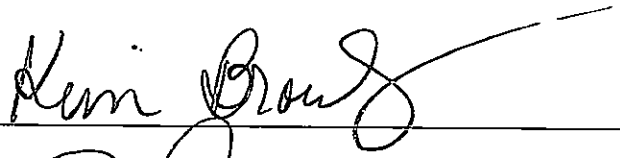
Jordan Valley EMS Authority Special Board Meeting Minutes
October 29, 2026 at 6:00pm
304 Fourth Street, East Jodan, MI 49727

1. Call to Order and Pledge of Allegiance: 6:00pm
2. Invocation: Jim Rathbun
3. Roll Call: Brian Olszewski (Wilson Twp), Tim Timmer (Echo Twp), Josh Chamberlain (South Arm Twp), Mark Penzien (City of East Jordan), Alex Busman (Banks Twp), Jim Rathbun (Jordan Twp). Ryanne Lucero (Interim Director), Kim Brooks (Minute Recorder), Heather Jackson (JVEMSA Accountant). Guests: 1
4. Approve Agenda: All in Favor: Rathbun, Busman, Penzien, Chamberlain, Timmer, Olszewski. Passed.
5. Approve Minutes: 10.5.2026. Discussion was had. Rathbun motion to approve with changes, supported by Olszewski. All in Favor. Motion Carried.
6. Public Comments: None.
7. Agenda:
    1. Interim Director – Discussion was had. It was determined that a sub-committee selected by the Board, Josh Chamberlain, Alex Busman, Brian Olszewski and Jim Rathbun as an alternate. They will select three applicants and then the Board as a collective will decide from the three who they will hire.
    2. By-Laws – Committee met, received the by-laws from the attorney that were sent to the Board for input. Discussion was had on several items for change. Rathbun made motion to send to attorney as amended, supported by Timmer. All in Favor, motion carried.
    3. Supervisor Job Descriptions – Busman motioned to table until new Interim Director is hired, supported by Timmer. Roll Call Vote: All for: Olszewski, Timmer, Chamberlain, Penzien, Busman, Rathbun. All Opposed: None. Motion Carried.
    4. Creation of Committee on Criminal and Driving History – Busman made a motion to appoint Chamberlain, Olszewski and Rathbun to this committee, supported by Rathbun. Roll Call Vote: All For: Rathbun, Busman, Penzien, Chamberlain, Timmer, Olszewski. All Opposed: None. Motion Carried.

5. Official Motion to Remove Yonkman from Charlevoix State Bank as a Signer – Rathbun made the motion to remove Yonkman from bank account as a signer, supported by Penzien, Roll Call Vote: All For: Olszewski, Timmer, Chamberlain, Penzien, Busman, Rathbun. All Opposed: None. Motion Carried. Rathbun made a motion to add Josh Chamberlain as a signer and authorized viewer to the CSB account, supported by Busman. Roll Call Vote: All For: Olszewski, Timmer, Chamberlain, Penzien, Busman, Rathbun. All Opposed: None. Motion Carried.
6. Public Comment: Jesse Silva informed the Board that there was a meeting scheduled with Ryanne, himself, City of Boyne City and Emmet on Monday, 11-2-26 to discuss Mutual Aid Agreement. Lucero mentioned her prior discussion with Emmet's Director Patten in regard to ALS intercepts and sending trucks when needed if available.
7. Authority Board Comments: Rathbun, appreciates the team-work. Busman, good job everyone. Olszewski, thank you to crews for stand by at football games. Timmer, stated that the Authority's insurance carrier may pay for a forensic audit due to the claim initiated for the situation with Yonkman. He also has the mechanic program equipment list and will put together the pricing for sale of items. He is also looking into the tax anticipation option and would like the Boards ok to move forward. Chamberlain made comment about reimbursement to crew members through payroll. Jackson stated she suggests issuing checks for reimbursement.
8. Chamberlain motioned to adjourn, supported by Rathbun, All in Favor, Motion Carried. Meeting adjourned at 6:51pm.

Presented By: Kim Brooks 

Board Secretary: Jim Rathbun 