Jordan Valley EMS Authority Board Meeting Minutes
July 31, 2026 at 5:30pm
555 Maple St. East Jordan MI 49727

1. Call to Order and Pledge of Allegiance: 5:30pm
2. Invocation: Mark Penzien
3. Mr. Penzien welcomed Joshua Chamberlain as South Arm Township's representative indicating that Mr. Peck would no longer be the board representative for that township.
4. Roll Call: Brian Olszewski (Wilson Twp), Tim Timmer (Echo Twp), Joshua Chamberlain (South Arm Twp), Mark Penzien (City of East Jordan), Alex Busman (Banks Twp), Jim Rathbun (Jordan Twp). Staff: Joel Yonkman (EMS Director), Andrea Seese (Meeting Minutes Recorder), Heather Jackson (EMS Accountant), Absent: Hope Wynkoop-Morris (Biller) Kim Brooks (Office Manager). Guests: 11
5. Approval of Agenda: Rathbun made a motion to approve, supported by Timmer. All in favor, Motion Carried. Discussion was had in regard to adjusting the order of new business due to closed sessions and additional request to review borrowing of funds from Equipment Millage account.
6. Approval of Past Minutes: June 17, 2026-Timmer made a motion to approve, supported by Busman. All in favor, Motion Carried.
7. Acceptance of Accountant's Report: Busman made a motion to approve, supported by Rathbun. All in favor, Motioned Carried. Discussion was had in regard to the number of deposits each day and their amounts respectively.
8. Public Comment: A member of the community wanted to extend "kudos to the crew" that responded to a pediatric call. A member of a neighboring agency offered a job well done to the crew that responded and worked with another agency regarding a neonate call. Several members of the audience reiterated the improved relations between JVEMSA and LCEMSA.
9. Treasurer's Report: Olszewski made a motion to approve, supported by Rathbun. Timmer abstained, Motion Carried. Timmer broke down an overview of the report for Chamberlain.
10. Unfinished Business: Tabled: Credit Card Policy. Request to be updated and provided to board for review at the next scheduled meeting. Timmer requests that the policy include who is authorized to use, the amount available/approved, along with receipt submission and accountability for processing.
    Motion 26-0015 Boyne Valley Township Ambulance Services Agreement. Discussion was had, Timmer and Penzien provided a summary of subcommittee actions, stating intent was always to keep things fair and balanced. Boyne Valley representative indicated much of the communication was handled through legal

teams rather than in “secret meetings”. Busman stated the subcommittee had done a good job and extended his thanks. Penzien expressed concerns as did Chamberlain, Yonkman answered all inquiries and the board agreed to put to a vote. Timmer made the motion to approve, supported by Busman. Roll Call: For: Rathbun, Busman, Olszewski, and Timmer. Against: Chamberlain and Penzien. Motion Carried: 4-2.
Director’s Review was tabled until next month.
Rules of Procedures: Tabled, worth review. Will look at what is currently in place and update as appropriate/needed.

11. New Business: Directors Report: Discussed transfer status, chute times, utilizing trends we are able to see using ESO. Explained ESO has many capabilities that staff are still becoming familiar with. Timmer inquired about looking into the ability of tracking locations of calls, more specifically the townships that are serviced and the frequency. Discussion had regarding transfers vs 911 calls for service, overtime and billables. Yonkman indicated there is some additional billing work that needs to occur in reaching out due to a coding problem. Timmer had inquired about an equipment list/inventory list as well as he would like to see a profit/loss report as related to the mechanic program.
Timmer proposed a loan of up to $50000.00 from Equipment Millage fund to the Operations account. Chamberlain requested a legal opinion from the attorney if this type of borrowing was allowed to legally occur, Yonkman was tasked with reaching out to our legal team and reporting back. Motion made by Timmer supported by Busman. Roll Call Vote: Voting For: Olszewski, Timmer, Penzien, Busman, Rathbun. Voting Against: Chamberlain. Motion Carried 5-1.
12. Public Comment-LCEMSA Director stated he feels JVEMSA is on the right track, supported the need for increasing staff, stating there are limited medics and there is a “wage war”. Boyne Valley representative extended thanks fo the board. A member of the audience extended his thanks to the board and stated empathy as nobody currently at the table created the problem.
13. Closed Session-Lawsuit update. Motion made by Penzien, supported by Timmer. All in favor, Motion Carried.
14. Open Session-Public Comment: None.
15. Board Comments: Olszewski spoke on the presentation MMR gave regarding taking over some of the local service areas, stating Yonkman was there to answer all questions. Rathbun expressed a good job to the crews. No additional comments.
16. Motion to adjourn meeting made by Penzien. Meeting adjourned at 7:24pm

Presented by: Andrea Seese ______________________
JVEMSA Secretary: Jim Rathbun ______________________