



Jordan Valley EMS Authority Board Meeting Minutes
Wednesday, September 24, 2025 at 5:30 pm
555 Maple Street, East Jordan, MI 49727

1. **Call to order and Pledge of Allegiance** 5:30 pm
2. **Invocation**
3. **Roll Call:** Brian Olszewski (Wilson Twp), Tim Timmer (Echo Twp), Jay Peck (South Arm Twp), Mark Penzien (City of EJ), Jim Rathbun (Jordan Twp), Alex Busman (Banks Twp, arrived at 6:09 pm) Others present: Joel Yonkman (EMS Director), Kim Brooks (Office Manager), Heather Jackson (Accountant). Guests: 4
4. **Approval of Agenda:** Motion was made by Timmer to approve the agenda with amendment of adding millage language to unfinished business, supported by Olszewski. All in favor, motion carried
5. **Approval of Past Minutes:** (August 20th and September 11), Timmer made a motion to approve both sets of minutes, supported by Rathbun. All in favor, motion carried.
6. **Accept Accountant Report:** Brief discussion was had. Timmer inquired of township payments being on schedule. Jackson stated all payments were on schedule. Peck inquired about bank fees on current budget. Jackson answered. Motion was made by Timmer to accept the accountant report, supported by Olszewski. All in favor, motion carried.
7. **Public Comment:** None at this time.

8. Reports: Director

Vehicles – Truck at Zaremba's for motor installation. There are parts that will need to be ordered. Yonkman to receive the estimate on that. Yonkman stated that EV Plus may have a buyer for this van when it is complete.

Maintenance Program – Yonkman presented a proposal to the Board. It is a 3 yr. plan. He had spoken with the City Administrator in regard to any changes to the building for this program. They have an understanding of what he expects. Discussion was had about a mechanic, supplies and training that could be obtained at minimal costs or loaned, and the space for working. There was a question about the wages for the mechanic. Yonkman will look into this matter and get back to Board. Timmer would like to hold a special meeting once a budget is put together for possible approval. Yonkman and Jackson will work on the budget and get back to the Board.

Inspection on (A4), New 2025 F-550 ambulance –

Operations – Vents, Yonkman was able to obtain 2 vents with a 2-yr maintenance plan and they would need new batteries. This would be an approximate cost of \$3700. A motion was made by Timmer for Yonkman to use \$4000 from the vehicle and equipment millage to upgrade the ventilators, supported by Peck. Motion was then amended by Timmer to allow up to \$4000 to upgrade the ventilators, supported by Peck.

Roll call vote:

Voting For: Olszewski, Timmer, Peck, Penzien, Busman, Rathbun

Voting Against: None

Motion Carried.

ESO Reporting/Billing Program – Yonkman will look into grant money for this.

Yonkman announced the 10/11 Openhouse that Fire holds every year that we will be involved in. Also, on 10/21 JVEMSA will be

hosting a free stroke screening, in conjunction with McLaren, at the station for our community.

EMT/Paramedic Job Posting – Discussion was had about where to advertise for these positions.

Insurance Quotes – Yonkman obtaining quotes for cost savings.

Finances – Yonkman stated his concern for attorney costs.

Discussion was had.

Zoll Monitors – Yonkman explained dire situation of our Monitors.

He discussed the proposal he has from Zoll. This proposal states 0% interest and no payments until after April of 2026. Timmer made a motion for Yonkman to express in writing that JVEMSA purchase 2 monitors at \$35k each and 3 at \$25k. He would like Yonkman to send the letter to Zoll. Rathbun supported this motion.

Roll Call Vote:

Voting For: Olszewski, Timmer, Peck, Penzien, Rathbun

Voting Against: Busman

Absent: None

Motion Carried

Treasurers Report: Timmer discussed account balances

9. Unfinished Business:

Bylaw Review – committee schedule has not allowed them to start this process.

Millage Language – After a discussion of the millage language verbiage, the Board would like to review what the Authority has paid for from operations account, that should have come from vehicle account.

10. New Business:

Bank Account Changes - The Authority will need to add Joel Yonkman to the bank account as a signer and remove Lucero. Also, one of the credit cards with Rynanne's name on it needs to be cancelled and another issued that lists EMS Director. Timmer

motioned to make the credit card change, supported by Busman. All in favor, Motion Carried.

Timmer made a motion to add Yonkman to account as a signer and to remove Lucero, supported by Penzien. All if favor, Motion Carried.

Millage – Timmer stated the Board should consider a millage increase. More discussion with community and townships should take place.

7:57 PM – Peck excused himself from the meeting as he had another commitment.

At this time, Busman motioned that the Board go into closed session, supported by Rathbun

Roll Call Vote:

Voting For: Olszewski, Timmer, Penzien, Busman, Rathbun

Voting Against: None

Absent: Peck

Motion Carried

The purpose of the closed session is to discuss union negotiations.

Motion was made by Rathbun at 8:23 pm to go back into open session, supported by Timmer. All in favor, Motion Carried.


Open session resumed. It was stated to the public the reason for the closed session.

11. Public Comment: None

12. Board Comment: None

Rathbun motioned to adjourn the meeting, supported by Busman. All in favor

Meeting Adjourned at 8:24 pm

Presented by Kim Brooks:  10-22-2024

Board Secretary Jim Rathbun: 