

Jordan Valley EMS Authority  
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**Jordan Valley EMS Authority Board  
Special Meeting Minutes  
July 30, 2025 5:30 pm**

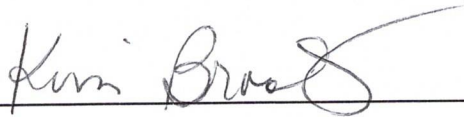
1. **Call to Order and Pledge of Allegiance:** 5:33 pm by Mark Penzien
2. **Invocation:** Mark Penzien
3. **Roll Call:** Brian Olszewski (Wilson Twp), Tim Timmer (Echo Twp), Jay Peck (South Arm Twp), Mark Penzien (City of EJ), Alex Busman (Banks Twp), Jim Rathbun (Jordan Twp).  
Others Present: Ryanne Lucero (EMS Interim Director), Kim Brooks (Office Manager), Heather Jackson (JVEMSA Accountant). 4 guests attended.
4. **Approval of Agenda:** Timmer requested to add Dowker update to the agenda. A Motion was made by Rathbun to accept the agenda as modified, supported by Timmer. All in favor. Motion Carried.
5. **Public Comments:** None at this time
6. **Agenda Items:**
  - a. **EMS Director Contract/Background Check:** Details of contract that were discussed – Salary, contract term, severance pay, performance bonus possibility, COLA each year, comp time, overtime. Timmer spoke with the attorney, he will draft the contract. Timmer will get the information for the contract to the attorney to draft up. He will bring to the other Board members for approval. Then it will be shared with the candidate they select. A standard offer letter will be sent. If the candidate does not accept the contract, a special meeting will be held. The interview scores were shared with Board members and the audience in attendance. Timmer made a motion to select Joel Yonkman as the new JVEMSA Director, contingent on the background and credit check, supported by Rathbun. Roll call vote:  
Voted For – Olszewski, Timmer, Peck, Penzien, Rathbun  
Voted Against – Busman  
Motion Carried  
Busman stated he preferred Richard Pearson

Timmer states he knows a firm that will do credit check. Peck added that there are many national companies they could look into for this.

- b. **Dowker's:** Timmer discussed the ambulance van at Dowkers. Deadline to complete the work on the vehicle is here. He corresponded with Mr. Dowker. Dowker states that he will refund the total labor costs that were quoted and paid by JVEMSA in July of 2024. The details to receive the van back, along with the motor will be worked out. The plan is to tow the ambulance van to Zarembas in Gaylord to determine if they are able to install the new motor.

**Meeting Adjourned at 7:20 pm**

**Presented by Kim Brooks:**



**Board Chair, Mark Penzien**

