



**Jordan Valley EMS Authority Board
Special Meeting Minutes
September 11, 2025 6:00pm
555 Maple St. East Jordan, MI 49727**

- 1. Call to Order and Pledge of Allegiance:** 6:00pm
- 2. Invocation:** Mark Penzien
- 3. Roll Call:** Brian Olszewski, Tim Timmer, Jay Peck, Mark Penzien, Alex Busman, Jim Rathbun. Also present: Joel Yonkman, Kim Brooks and Heather Jackson
- 4. Guests:** 5
- 5. Approval of Agenda:** Motion made by Rathbun to approve, supported by Timmer. All in favor. Motion Carried.
- 6. Public Comments:** None at this time
- 7. Agenda Items:**

Biling and ePCR Software – Yonkman presented a proposal for the acquisition of ESO billing and e PCR software along with the cost associated with it. He gave his reasons for the need to make the change, due to it being very outdated. Discussion was had. The Board requested he obtain more quotes and to look into grant money for the purchase with CF3. Peck motioned to move forward with the new systems as long as budget neutral and if he were to receive partial, he is to select what fits in with that amount, supported by Penzien.

Roll Call Vote:

Voted For: None

Voted Against: Olszewski, Timmer, Peck, Penzien, Busman, Rathbun

0-6 Motion NOT Carried.

A new motion was made by Peck to move forward with ESO as long as with Donor Money if available at purchase, supported by Rathbun.

Roll Call Vote:

Voted For: Olszewski, Timmer, Peck, Penzien, Busman and Rathbun

Voted Against: None

6-0 Motion Carried.

Biller Contract – Yonkman presented to the Board the contract for the temporary biller. A motion was made by Timmer to accept the contract and have the Chair sign, supported by Busman.

Roll Call Vote:

Voted For: Olszewski, Timmer, Peck, Penzien, Busman, Rathbun

Voted Against: None

6-0 Motion Carried

Maintenance Program – Yonkman presented his proposal. Stating this would be a good revenue stream and has discussed with other agencies for support. He would like to move forward on this for winter. The consensus of the Board is to explore this proposal more. It was suggested that it would need its own budget. Timmer stated he would assist with this. Yonkman to come up with a 3-year plan and bring to the next meeting.

Monitors – Yonkman shared proposal. There were many options discussed. Yonkman to explore options.

SUV's – It was discussed that both the Echo and Yukon are aging and will need to be replaced. Something to think about in the near future.

Upcoming Union Negotiations – A motion was made by Peck to go into closed session at this time (8:00pm), supported by Rathbun. All in favor. Motion Carried. It was requested that Brooks and Jackson remain for the closed session.

At 8:39 Busman made a motion to end the closed session, supported by Timmer. All in favor. Motion Carried.

At this time, doors were opened and guests were invited back in. Penzien stated that upcoming union negotiations were discussed during the closed session.

Public Comment: None at this time.

Board Comments: Peck inquired about the township meetings that Yonkman had attended.

Meeting adjourned at 8:40pm.

Presented By: Kim Brooks

Kim Brooks 9/24/25

Board Secretary: Jim Rathbun

Jim Rathbun