

Jordan Valley EMS Authority
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Jordan Valley EMS Board Special Meeting Minutes
August 14, 2025 5:30 pm
304 Fourth Street East Jordan, MI 49727

1. **Call to Order and Pledge of Allegiance:** 5:30 pm
2. **Invocation**
3. **Roll Call:** Brian Olszewski, Jim Rathbun, Alex Busman (5:38), Jay Peck, Tim Timmer.
Others Present: Ryanne Lucero (JVEMSA Interim Director), Kim Brooks (JVEMSA Office Manager), Heather Jackson (JVEMSA Accountant)
Guests: 4
4. **Approval of Agenda:** Motion made by Rathbun to approve the agenda, supported by Timmer. All in favor. Motion Passed 5 for, 0 against
5. **Public Comments:** None at this time.
6. **Agenda Items: EMS Director** – Contract is back, background check is done, Mr. Yonkman is present. His last name needs to be corrected on the *reason* to discuss contract. Brooks was not able to run a credit check. It was looked into extensively. There is a process to make it possible. The contract discussion to begin. Timmer inquired about the technology supplied to the Director. Items for prior Directors has been a desk top computer and a cell phone if desired. Mr. Yonkman would like to go into closed session to discuss remaining items on contract. Motion was made by Peck to go into a closed session for the employment with individual. Peck to take the minutes. Roll call vote:
Vote For: Timmer, Peck, Penzien, Rathbun, Olszewski

Vote Against: None

Absent for Vote: Busman

Motion Carried

At this time Busman is in attendance 5:38pm

Closed session ended, back into Open session at 6:42pm Penzien explained that they discussed the contract in the closed session and there will be revisions made.

Billing – Timmer stated that biller has resigned. Timmer would like written recap of her timesheet/hours. Motion was made by Timmer to pay Tiffany 5 hours for the dates of 8/4 and 8/11 combined, supported by Rathbun. All in favor. Motion Carried.

Public Comments: None at this time

Board Comments: Busman inquired about our staffing on August 13 as he saw Lark Ambulance taking a transfer to Charlevoix. We were unaware of this.

Motion to adjourn by Penzien, supported by Rathbun.

Meeting Adjourned at 6:50 pm

Presented By: Kim Brooks



Board Secretary: Jim Rathbun:


