

Jordan Valley EMS Authority  
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**Jordan Valley EMS Authority Board  
Regular Monthly Meeting  
April 23, 2025 5:30pm  
555 Maple St. East Jordan, MI 49727**

**Call to order:** 5:30 Pledge of Allegiance led by Mark Penzien

**Invocation:** Led by Jim Rathbun

**Roll Call:**

**In Attendance:** Brian Olszewski, Tim Timmer, Mark Penzien, Jim Rathbun. Jay Peck arrived 5:33, Alex Busman arrived at 5:40.

**Guests:** 11

**Approval of Agenda:** Motion made by Rathbun to approve agenda, supported by Olszewski.

Vote Against: 0

Absent: Jay Peck, Alex Busman

Motion Carried

**Approval of April 3, 2025 Meeting Minutes:** Motion made by Timmer, supported by Rathbun, no discussion.

Vote for: 4

Vote Against: 0

Absent: Jay Peck, Alex Busman

Motion Carried

**Accept Accountant Report:** Motion made by Timmer to accept accountant March 2025 report, supported by Penzien, no discussion.

Vote For: 4

Vote Against: 0

Absent: Jay Peck, Alex Busman

Motion Carried.

**Public Comment:** Peck arrived at this time.

A teamsters union representative, (Clayton Pletcher), introduced himself and informed the Board that JVEMSA crew members have shown interest in, and have the majority support to form a union. He would like to have the Board put on the next agenda to discuss.

**Interim Director Report:** Alex Busman arrived at this time. Lucero gave update regarding ambulance (A5) that is being repaired at Dowkers, has been delayed. Delivery of new ambulance will be at the end of May. Steve Middleton provided a quote from Zaremba's for the repairs of ambulance (A3). Lucero requests approval to move forward. A motion was made by Timmer to approve the quote and schedule a time to take the truck in, supported by Peck.

Vote For: 5

Vote Against: 0

Absent: Alex Busman

Motion Carried

Lucero gave update on operations. She is going to form a committee to review all non-transport. During ice storm, extra back up crews were scheduled to provide extra help and cover other crew members who were not able to make it in for their shifts. Crew members also provided assistance with community members generators. Three new part-time EMT's have been hired. Two of the three are local. As of June 1, the plan is to schedule a back up crew every night of the week.

EMS Week is in May. JVEMS will hold our annual crew BBQ. Board members are welcome to attend.

**Treasurer Report:** Motion was made by Timmer to approve the down payment amount of \$37,421 to come from the vehicle fund towards the new ambulance, supported by Olszewski, no discussion.

Vote For: 6

Vote Against: 0

Absent: None

Motion Carried.

Timmer made a motion that he be granted permission to sign the lease for the new truck, supported by Peck, no discussion.

Vote For: 6

Vote Against: 0

Absent: None

Motion Carried.

Timmer provided account balances to Board members.

**Unfinished Business:**

Nate Weber Operations Report – As the operations consultant, Mr. Weber shared some of the specifics of his findings. Non-transport, billables, schedules/overtime, and scope of work for the last 5 years. His report did have other findings and recommendations.

City of East Jordan Loan Contract – Penzien has put on the next city meeting agenda (May 6) to discuss terms of the loan.

Attorney Update – Engagement letter needs to be signed. Motion was made by Timmer requesting permission to sign the letter, supported by Penzien.

Vote For: 6

Vote Against: 0

Absent: None

Motion Carried.

Vehicle Fund – Loan Resolution

Peck requested to table until the next regular meeting.

Mission Statement – Penzien states that Tammy Jackson will assist. Will set date.

**New Business:** State of Financial Position – Tabled until next regular meeting.

Certificate of Deposit Discussion – Timmer discussed options for investing. Motion was made by Timmer to receive permission by the Board to invest in short term CD's to gain interest on monies that is currently not being utilized, supported by Penzien.

Vote For: 6

Vote Against: 0

Absent: None

Motion Carried.

Answering Service Discussion – Timmer would like to get a quote for an answering service. He will look into that.

**Public Comment:** Lake Charlevoix EMS Authority Director Jesse Silva introduced himself. Shared his concerns for the upcoming summer months, stating that both Charlevoix and Boyne will be busier and coverage for JVEMSA service area will be limited. Discussed transfers and how the agencies could collaborate to save money.

**Authority Board Comments:**


Rathbun – concerned about ambulance being repaired (A6). Board will intervene if need be.

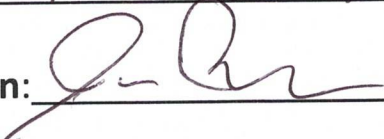
Busman – discussed millages

Olszewski – Thanked Charlevoix and Boyne Directors for attending our meeting.

Penzien – set date for mission statement meeting, Friday May 9<sup>th</sup>, 5:30.

Meeting Adjourned: 6:50 pm

Submitted By: Kim Brooks  \_\_\_\_\_

Board Secretary Jim Rathbun:  \_\_\_\_\_