

Jordan Valley EMS Authority
555 Maple Street
PO Box 920
East Jordan, Michigan 49727
Phone: (231) 536-7881
Facsimile: (231) 308-6440



**Jordan Valley EMS Authority
Special Board Meeting
April 8, 2025 5:30 PM
555 Maple St. East Jordan Mi 49727**

**Call to order: 5:30 pm Pledge of Allegiance led by Mark Penzien
Invocation – Jay Peck**

Roll call taken at this time

Attending: Brian Olszewski, Tim Timmer, Jay Peck, Mark Penzien, Alex Busman, Jim Rathbun Jr.
Ryenne Lucero, Kim Brooks

Guests: 3

Public Comments: None at this time

Agenda Items:

- 1) Attorney Selection – Brian Olszewski led the discussion. There were 3 options with bids. All Board members discussed their views on each. Motion made by Timmer to accept bid from Warner & Norcross, second by Penzien.

Roll Call Vote:

Voting for: Olszewski, Timmer, Peck, Penzien, Rathbun.

Voting against: Busman

Absent: None

Motion Carried 5-1

- 2) Executive Director Position – Peck led discussion. He presented the position summary to Board members for their input. Would like to receive applications to review and come up with interview questions. Salary range, deadline date for accepting applications, options for posting and where applications should be sent to was discussed and agreed on. Peck will look into the options for posting. He will update summary as discussed and then forward to Brooks for posting. Lucero was instructed to put summary in crew mailboxes for their information.

Public Comment: JVEMSA staff in audience shared their ideas on job summary for posting.

Authority Board Member Comments: Discussion was had to determine who would be central point for attorney communication. It was agreed that Mark Penzien would be this person.

Meeting Adjourned: 6:49 pm by Penzien

Presented By: Kim Brooks Kim Brooks 4-11-25

Board Secretary: Jim Rathbun Jr. _____

DRAFT