

Jordan Valley EMS Authority
555 Maple Street
PO Box 920
East Jordan, Michigan 49727
Phone: (231) 536-7881
Facsimile: (231) 308-6440



**Jordan Valley EMS Authority
Regular Board Meeting
January 22, 2025
5:30pm
555 Maple St. East Jordan, Michigan 49727**

Present: Board Members Mark Penzies, Jay Peck, Tim Timmer, Brian Olszewski
Absent: Alex Busman, Jim Rathbun Jr.
Other in Attendance: Ryanne Lucero, Kim Brooks, Heather Jackson
Guests: 5

Pledge of Allegiance led by Mark Penzies
Invocation led by Jay Peck

Meeting called to order by Mark Penzies 5:30pm

Approval of Agenda: Timmer made a motion to approve the agenda with additional items added, supported by Peck, all in attendance were in favor, Absent: Busman & Rathbun, motion carried.

Approval of Past Meeting Minutes: Timmer made a motion to accept the January 9, special meeting minutes, supported by Olszewski, all in attendance were in favor, Absent: Busman & Rathbun, motion carried.

Accountants Report: Timmer motioned to accept the December 2024 accountants report, supported by Peck, all in attendance were in favor, Absent: Busman & Rathbun, motion carried.

Public Comment: None at this time.

Directors Report: Interim Director Lucero gave an update on the fleet maintenance, new truck, staffing and scheduling, education program status, health insurance options for renewal, Echo unit, Zoll and Lifepak monitor quotes

(need to request updated Zoll quote with extended warranty), cost data collection progress. JVEMSA was granted an extension. Lucero will email the Board when complete. There was a discussion regarding mutual aid. Peck will facilitate meetings with other agencies to sit down and discuss our situation. Penzien will be reaching out to Munson transfer center and Grandvue, looking for solutions.

Treasurers Report: Timmer stated that all deferred debt has been caught up. Discussion was had about new truck in regards to the financing options and plan to negotiate a lower rate with the company. Motion was made by Timmer for a call to be made to our representative at the leasing company regarding the rate and trade in option, supported by Penzien, all in attendance were in favor, Absent: Busman & Rathbun, motion carried. At this time, Peck suggested the truck purchase finalization be tabled until the next meeting as more information is needed to continue.

Old Business: Update was given by Steve Middaugh regarding the sale of A4. Discussion was had about the decision for the sale and power load system. Board would like the information on the power load system. The Board requests to have a deal in writing with details of sale for review and approval by 3/31/25. Echo Twp signed the promissory note for the loan they gave to JVEMSA. Timmer to get the signed copy to Kim Brooks for file. At this time, Peck made a motion to give Mark Penzien permission to sign the contract to proceed with the selected operation consultant, Mark Pebe supported by Timmer, all in attendance were in favor, Absent: Busman & Rathbun, motion carried. Timmer to revise billing consultant proposal. Peck requested to table until next meeting.

Budget Discussion: Budget for operation and vehicles was presented to the Board for review. Suggestions were made regarding City promissory note date extension, new truck acceptance, and notes for Zoll monitors. Motion was made by Peck to forward the operations and vehicle budgets to the townships for review, supported by Timmer, all in attendance were in favor, Absent: Busman & Rathbun, motion carried.

New Business: Timmer to have bill of sale for ATV at next meeting. Truck tour for Board is tabled until next meeting. Peck to reach out to attorney with questions regarding old millage monies and maintenance payments from vehicle account. The attorney search RFP is tabled until future meeting. Timmer made a motion to accept BA Accounting renewal contract, supported by Penzien, all in attendance

were in favor, Absent: Busman & Rathbun, motion carried. There was discussion regarding JVEMSA mission statement and bylaws. Peck suggested a workshop. Penzien would like completed by the end of March. Penzien to reach out to get a date set for workshop. RFP search for a new Director to be tabled until future meeting. Some Board members to sit with prior hiring committee for input on the process they used in the past.

Middleton reviewed his maintenance plan with Board members. There was concern about liability if some repairs are done in house. Board would like him to check with Ryan's in town for pricing. Timmer would like regular schedule and pricing for each truck. It is also recommended that agency have a system for fixes. There is still question on whether or not to repair A3. Need quote for repairs.

Penzien adjourned meeting at 8:38PM

Presented by: Kim Brooks

Board Secretary: Jim Rathbun

DRAFT