

Jordan Valley EMS Authority
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**Jordan Valley EMS Authority
Special Board Meeting
December 12, 2024 5:00pm
555 Maple St. East Jordan, Mi 49727**

Present: Mark Penzien, Jim Rathbun, Tim Timmer, Alex Busman

Absent: Jay Peck

Others: Interim Director Ryanne Lucero
Office Administrator Kim Brooks
Accountant Heather Jackson

Guests: 3

Board President Penzien called the meeting to order at 5:00 and led the Pledge of Allegiance.

Brooks took roll call at this time to determine attendance and establish quorum.

Public Comment: No public comments at this time.

Agenda Item:

1) Opening of the consultant bids and discussion.

Penzien opened the bids and passed to other Board members to review. There were three Operation consultant bids. One of which was a current employee of JVEMSA. This bid will not be considered due to the request was for external applicants. There were no bids for a Billing consultant. Brooks provided a copy of each bid to each Board member to review. Some discussion was had between the Board members and the public in attendance. This item will be put on the December 18, 2024 meeting Agenda. There may be a future add in the local papers for the Billing consultant. Details to be discussed at the next Board meeting.

Bid#1 Jason Sopha, current employee, not eligible

Bid#2 Anthony Azzopardi, quoted \$6,000 for the 6-month period requested by the Board.

Bid#3 Nate Weber, quoted \$500 monthly.

Public Comment: Michael Brink commented on the Operations consultant position. Feels the candidate should be someone with rural EMS experience. Discussion was had with Board. He also mentioned an expenditure coming soon of medical equipment (monitors).

Authority Board Member Comments: Penzien shared that the City Council is working on the loan documents for the EMS Reserve Fund loan.

Busman requested that Penzien come the to next Banks Township meeting on Monday.

Timmer requested final audit documents from auditor. The audit had been submitted to the state but we have not received final audit at this time. This will be followed up on by Brooks.

Board is looking for more information from our billing system representative and other local billing specialist from Emmet EMS.

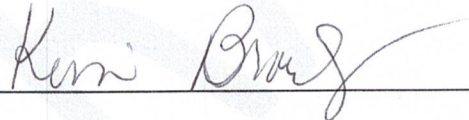
Penzien mentioned the fiscal year schedule and questioned if we should change. Timmer stated he feels we should wait until we are healthy before making a change. All seemed to agree.

The Board states lack of capital plans is a concern. This is something that will need to be seriously looked into and acted upon.

Lucero shared an issue with a new truck that had been ordered by a prior Director. She stated that she did not feel this was something the Authority was in the position to take on a new truck payment at this time and told the salesman we could not accept it. The Board requested she contact the truck salesman to have him hold it for us. More discussion will need to take place.

Penzien adjourned the meeting at 6:19pm

Submitted by: Kim Brooks



Board Secretary: Jim Rathbun