

Jordan Valley EMS Authority
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Jordan Valley Emergency Medical Services Authority
Special Board Meeting
September 30, 2024 6:00PM
555 Maple St. East Jordan, MI 49727

Meeting Called to Order: By Sorenson at 6:00pm.

Present: Alan Petrie (Echo Twp.), Jay Peck (South Arm Twp), Jim Rathbun (Jordan Twp) Todd Sorenson (Wilson Twp.)

Absent: Dan Miller

Guests: RYANNE LUCERO (Deputy Director), Kim Brooks (JVEMSA Administrative Manager), Matt Testa (Fleet Manager), Mark Penzien (City of EJ), Ernesto Lucero (East Jordan citizen), Michael Brink (JVEMSA employee), Andrea Seese (JVEMSA employee), Sandi Whiteford (Eveline Twp), Heather Jackson (JVEMSA Bookkeeper), Autumn Vousbouskis (JVEMSA employee), Joseph DePinto (Echo Twp), Amy DePinto (Echo Twp), Ben Newington (East Jordan), Ron Chapman (Eveline Twp.), Scott Coger (Jordan Twp.)

Agenda Items:

- 1) **Discuss Financials:** Lucero discussed the progress of selling several of our fleet and the motor sitting in the bay. Also, it was discussed increasing our rates to match neighboring agencies. Peck proposed we discuss this item at the regular monthly meeting. Proposals to be ready by the November meeting. Lucero proposed staying on as Interim Director through the first of the year, giving no raises or promotions during this time. Peck made a motion to accept Lucero's proposal keeping her at the Interim Directors position until Jan 1st with no raises or promotions during this time period, supported by Petrie.

Roll Call Vote:

Ayes: Peck, Petrie, Sorenson, Rathbun

Nays: None

Absent: Dan Miller

Motion Carried.

Crew member Brink has grant writing experience and a program for grants he is willing to utilize. Will get information for future meeting. Lucero has looked into Insurance benefits for possible employee contribution. No availability for this until open

enrollment in April. Lucero has made contact with a MERS representative to discuss options. Peck and Petrie had discussion regarding the budget, revenue and expenses. They are to meet with Interim Director Lucero to look go over these items. Sorenson states to plan on discussing solutions at next meeting.

Peck also requested from Attorney Graham the language for borrowing of monies from the vehicle account for the October 9th meeting.

- 2) **Discuss Operations:** It was determined that Operations runs hand in hand with financials and has been covered.
- 3) **Job Posting:** Discussed with Financials.

Staff Comment: Brink requests that the Authority sit down with members of the Tribe to discuss the possibility of grant monies for the Authority in the future. Lucero to set up this meeting.

Public Comment: Lucero invited Sandi Whiteford of Eveline Twp to discuss contract terms. They are offering to continue with JVEMSA with remaining territory at 1.25 Mills, month to month contract and that we split the cost of legal expenses to have Bryan Graham for contract draft. This contract will be in effect until either party would like to make a change. Thirty-day notice is expected from either party if this arises. Motion was made by Rathbun to agree to 1.25 Mil, month to month, and to share the cost with Eveline to have Graham draft the contract, supported by Peck. Peck reiterated that Eveline would be paying 1.25 Mil, and other townships would be paying 1.75 when new millage is in effect. All stated they understood.

Roll Call Vote:

Ayes: Rathbun, Sorenson, Petrie, Peck

Nays: None

Absent: Miller

Motion Carried

Graham discussed the Articles of Incorporation. He is to provide date that he prepared this document, to determine the date they were adopted. Brink provided Graham with new Articles of Incorporation and Roberts Rules proposal he researched and put together for him to look over.

Penzien discussed updating the website with past minutes. Brooks will search the files for any minutes prior to 2021.

Scott Coger requested to know how many billers/administrative people JVEMSA employed.

Brooks stated one Billing Specialist, one Administrative Manager and the Interim Director.

Lucero added that Brooks is an EMT and that she is a Medic and that both work 12-hour shifts on the truck as well.

At this time Joe DePinto made statements of past years at the Authority. Changes need to be made for the success of the Authority to return.

Amy DePinto concerned tax payer asked to speak regarding her concern with financials, as she was speaking Joe DePinto was interjecting comments often. Due to Joe DePintos out of order comments, Sorenson chose to end the meeting. Peck requested advice from Attorney Graham on how to proceed. Graham stated to adjourn.

Peck motioned to adjourn meeting, Supported by Petrie. All in favor. Motion Carried

Meeting was adjourned at 7:00 p.m.

Kim Brooks

Submitted by: Kim Brooks, JVEMSA

Dan Miller

Dan Miller: Board Secretary