

Jordan Valley EMS Authority
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Jordan Valley Emergency Medical Services Authority
Special Board Meeting
September 23, 2024 6:00PM
555 Maple St. East Jordan, MI 49727

Meeting Called to Order: By Miller at 6:02pm.

Present: Alan Petrie (Echo Twp.), Dan Miller (City of East Jordan), Jay Peck (South Arm Twp), Jim Rathbun (Jordan Twp)

Absent: Todd Sorenson

Guests: Ryanne Lucero (Deputy Director), Kim Brooks (JVEMSA Administrative Manager), Matt Testa (Fleet Manager), Mark Penzien (City of EJ), Ernesto Lucero (East Jordan citizen), Michael Brink (JVEMSA employee), Andrea Seese (JVEMSA employee), Brandon Marr (City of EJ), Sandi Whiteford (Eveline Twp), Meliss Suto (JVEMSA employee), Jason Sopha (JVEMSA employee), Heather Jackson (JVEMSA Bookkeeper), Brad Jackson (JVEMSA employee), Peter Wendling (Attorney-Young, Graham, Elsenheimer and Wendling).

Agenda Items:

- 1) **Resignation of Board member Julie Waterman:** Peck motioned to accept the resignation of Julie Waterman as a Board member and to remove her from bank account as signer, supported by Petrie. All in Favor, none opposed. Motion Carried.
Miller suggested to name Sorenson as Interim President and to wait and discuss with him what his future plans will be regarding his Board seat.
- 2) **Discuss resignation of Director Tarrant and possible successor:** Petrie made a motion to accept Tarrants resignation, supported by Peck. Discussion – Peck stated that he recommends to amend the motion to accept Tarrants resignation effective immediately and to remove his access to all Authority accounts so that we are able appoint an Interim Director effective immediately. Attorney Wendling suggested we state to accept his resignation but terminate effective immediately September 23, 2024, not waiting until October 1, 2024. At this time, Peck introduced Peter Wendling for the Board and guests to understand why he is speaking. Petrie agreed to make the amended motion, supported by Peck. All in favor, none opposed. Motion Carried.
With this motion carried, Peck made a motion to appoint Lucero as Interim Director effective immediately, supported by Miller. Discussion – Lucero made comment regarding a strong team she has to assist in the process of continuing the operation of

the Authority. Miller pointed out to Lucero that we have our bookkeeper that we can also use as a tool to help with the process.

Miller stated there is a motion and a second. All in favor, none opposed. Motion Carried.

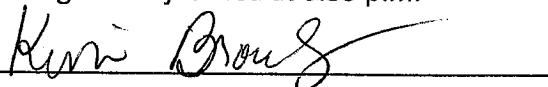
- 3) **Discuss ensuring adequate financing remains in place to cover services and payroll until additional funds become available in December based upon existing millage:** Discussion was had. Petrie stated that we do need to transfer monies from vehicle account to the other, immediately to cover expenses. It was also recommended that we consolidate all monies moved in this fashion from current transactions and transactions in the past, and provide the total amount to the attorney for the loan paperwork to make sure it is done properly. Jackson, (bookkeeper), to get that total to provide to lawyer. Law office to draw up this paperwork immediately. Jackson also to get with auditor regarding this loan. This will give the Authority enough time to prepare for the next move. Jackson offered account information regarding payroll and other expenses and the timelines we are looking at. Enough money will remain in the vehicle account for 5-6 months of truck payments. Petrie following the bank accounts very closely and investigating the statement activity to keep up on what will be coming in and going out.

Public Comment: There was discussion regarding where the station is at as far as run volume and transfers, where billing is and what the plan is for the Interim Director and crew to help with short and long- term cost savings. Many ideas are being discussed. Crew member Brink stated we would have some of those proposals and numbers to the Board at a future meeting. Crew member Jackson concerned about the long process it took to hire prior Director. Stated it was not fair to put Lucero in this position for a lengthy period as they did in the past. Board assured that this would be put onto the agenda for the next Board meeting.

Board Comment: Peck made a motion that he should work with Lucero to compose a letter to send to Tarrant with the decision of immediate termination from this meeting, supported by Miller. All in favor. Motion Carried.

Rathbun motioned to set a Special Meeting for September 30th at 6:00pm, supported by Peck. All in favor. Motion Carried. It was discussed to make sure that Financials, Operations and Job Posting be put on the agenda for this meeting. Rathbun also mentioned an overlooked payment due JVEMSA from Jordan Twp. Stated the check would be issued soon.

Peck motioned to adjourn meeting, Supported by Rathbun. All in favor. Motion Carried
Meeting was adjourned at 6:53 p.m.



Submitted by: Kim Brooks, JVEMSA

Dan Miller: Board Secretary