

Jordan Valley EMS Authority  
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Jordan Valley Emergency Medical Services Authority  
Regular Board Meeting  
October 9, 2024 5:00PM  
555 Maple St. East Jordan, MI 49727

**Meeting Called to Order:** By Miller at 5:08pm.

**Roll Call:**

**Present:** Alex Busman (Banks Twp.), Alan Petrie (Echo Twp.), Dan Miller (City of East Jordan), Jay Peck (South Arm Twp.), Jim Rathbun (Jordan Twp.),

**Absent:** Todd Sorenson (Wilson Twp.)

**Guests:** Ryanne Lucero (Interim Director), Kim Brooks (Administrative Manager), Matt Testa (JVEMSA), Nate Weber (South Arm), Ernesto Lucero (East Jordan citizen), Andrea Seese (East Jordan citizen), Michael Brink (JVEMSA), Mark Penzien (City of East Jordan), Autumn Vousbouskis (South Arm), Steve Middleton (JVEMSA), Tom Stoddard (JVEMSA), Steffenie Tipton (JVEMSA), Tracey Capelin (JVEMSA), Sandi Whiteford (Eveline Twp), Ron Chapman (Eveline), Tom Birgy (South Arm), Glen Thorman (EJFD), Scott Coger (Jordan Twp), Jason Sopha (JVEMSA), Brad Jackson (JVEMSA), Connie Jackson (JVEMSA Spouse), Heather Jackson (JVEMSA Accountant)

**Introduction of new Board member:** Alex Busman of Banks Township.

**Public Comments:** None

**Pledge of Allegiance**

**Approval of Agenda:** Motion made by Rathbun, supported by Peck. All in favor, motion carried.

**Approval of September 23<sup>rd</sup>, Special Meeting Minutes:** Motion made by Peck to accept the September 23<sup>rd</sup> minutes with the condition that it is noted in these minutes that prior comments made during public meeting, re: Contact with lawyer in reference to Accountant/Accounting practices. **No concerns were identified by Board.** Accountant and Board member Peck made the request to note this in the 23<sup>rd</sup> minutes, and it was overlooked. Petrie supports Pecks motion to accept the minutes, All in favor, Motion Carried.

**Approval of September 30<sup>th</sup> Special Meeting Minutes** motion made by Petrie to accept the minutes, supported by Miller. All in favor, motion carried.

**Public Comment:** Mark Penzien addressed Board and JVEMSA in regards to current cash flow crisis, citing community concern. JVEMSA received financial support from various local community business, personal and associations. City building fund discussed.

**Treasurer's Report:** Motion made to accept September report made by Miller, supported by Peck. All in favor, motion carried.

**Accountant's Report:** Discussion by Peck and request made for Accountant to provide Profit & Loss Budget vs. Actual Report. Motion to accept report made by Peck, supported by Rathbun. All in favor, motion carried.

**Interim Director's Report:** Current Vehicle Status to include repairs to current fleet and selling of vehicles. Discussion of Policy for selling assets, collecting bids and notice of potential sales. Discussion of scheduling of JVEMSA staff, addressing overtime limits and continuation of short distance transfers.

**Request for closed session to confer with lawyer at this time (5:30pm).** Peck motioned to have a closed session to have discussion with attorney, supported by Petrie. Roll Call Vote: ayes: Rathbun, Busman, Miller, Petrie and Peck. Nays: none. Absent: Sorenson Motion Carried

**Open session resumed at 5:58pm.** Miller discussed briefly the need for closed session indicating that no decisions were made during this time, just communications with lawyer.

**Interim Director's Report Continued...**

Lucero, H. Jackson, and Brink discussed options in regards to reducing overtime costs and savings that would contribute to regarding MERS, benefits, etc. Concern of changes and potential loss of staff. Petrie encouraged reduction in overtime while still completing short distance transfers while continuing to support local tax base. Mutual Aid coverage discussed by surrounding agencies as well as transfer line utilization via board and public input. Cost saving measures were discussed. Cutting Overtime motion made by Peck to accept current proposal by Lucero, supported by Miller. Roll Call: Rathbun, Miller, Busman, Petrie and Peck. Nays: none. Absent: Sorenson. Motion carried. Hurricane Helene support by JVEMSA/JVPSEA.

**Policy Committee Report:** No Update.

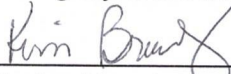
**Old Business:** Truth in Taxation completed prior to regularly scheduled meeting.

**New Business:** Eveline Contract; was submitted to Board for approval by Whiteford and Chapman, at 1.25 Mills with quarterly invoices. Discussion from Sandi Whiteford and Ron Chapman was had. Motion to accept contract with Miller as approving Board representative, as presented, made by Peck, supported by Busman. Roll Call: Ayes: Rathbun, Busman, Miller, Petrie and Peck. Nays: none. Absent: Sorenson. Motion carried and contract signed. Rathbun encouraged Eveline to have public representation at board meetings, this was agreed upon by Eveline members in attendance. Discussion had to charge for standby support. There was a recommendation not to charge schools however, and other organizations will be at the JVEMSA Director's discretion. Motion on this topic made by Peck, supported by Rathbun. All in favor, carried. Miller stated this would be his final meeting, names Penzien to replace him. **Tabled items:** signers on bank accounts and election of a new Board President were moved to upcoming regular meeting. Motion to table items made by Peck, supported by Petrie. All in favor, motion carried.

**Public Comments:** Weber addressed Board members regarding Articles of Incorporation, Budget and Scheduling. Chapman addressed Board members regarding income vs. budget, deadlines for submitting budget, inquired if selling equipment revenue would go into general fund. Coger addressed Board asking for easy-to-read spreadsheets, simple to understand verbiage, thanks to staff in support of hurricane relief.

**Board Comments:** Motion to have an additional special meeting on October 23, 2024 made by Peck, supported by Rathbun. All in favor, motion carried. Request made for standard agenda for special meetings to be provided in the future. Peck thanked Petrie for continuing on as Board Treasurer. Suggestion made to have JVEMSA Accountant sit with JVEMSA staff to enable interjection as appropriate.

Peck motioned to adjourn the meeting, supported by Rathbun. All in favor. Motion carried.  
Meeting adjourned a 7:35pm.

  
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Submitted by: Kim Brooks

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Todd Sorenson, Board Vice President

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