

Jordan Valley EMS Authority  
555 Maple Street  
PO Box 920  
East Jordan, Michigan 49727  
Phone: (231) 536-7881  
Facsimile: (231) 308-6440



## Jordan Valley Emergency Medical Services Authority

Monthly Board Meeting

555 Maple St. East Jordan, Mi 49727

May 15, 2024

5:00 p.m.

### **Preliminary Items**

**Meeting Called to Order:** By Birgy at 5:00 pm

**Present:** Julie Waterman (Banks Twp), Alan Petrie (Echo Twp), Tom Birgy (South Arm Twp), Ben Newington (City of East Jordan), Todd Sorenson (Wilson Twp)

**Audience:** Bill Tarrant (JVEMSA Acting Ex. Director), Ryanne Lucero (Deputy Director), Kim Brooks (Office Manager), Matt Testa, Tiffany Bourdo, Brandon Marr, Autumn Vousboukis, Michael Brink, Toni Tarrant, Jesse Silva, Roy Griffiths.

**Absent:** None

### **Pledge of Allegiance**

**Invocation:** Ben Newington

**Approval of Agenda:** Motion made by Waterman to approve the agenda, supported by Sorenson. All in Favor. Motion Carried.

**Approval of Past Meeting Minutes:** Board members read through meeting minutes provided. Motion to approve past meeting minutes and special meeting minutes as amended made by Waterman, supported by Petrie. No discussion. All in favor. Motion Carried.

**Public Comment:** Birgy took this opportunity to introduce Jesse Silva and Roy Griffiths. Who then spoke of the positive growing relationship status between JVEMSA and LCEMSA.

### **Reports:**

**Treasurers Report:** No discussion. Motion by Sorenson to accept as presented April 2024 Treasurer's report, supported by Waterman. All in favor. Motion Carried.

**Accountant's Report:** Motion made by Petrie to accept the accountants report for April 2024, supported by Newington. All in favor. Motion Carried.

**Executive Committee:** Met prior week to set Agenda. Discussed Eveline Township contract coming up for renewal September 1<sup>st</sup> 2024. Discussed policy manual, had conversation with labor attorney. Will table to do more research. May need policy on animals in the work place. Computer funding is taken care of. Missed allocation window for grant writer. Discussed EJAA progress.

**Acting Director Report:** Tarrant discussed bird issues we took care of. He spoke to Tom Cannon regarding billing transparency. A6 still waiting on motor. Discussed future new vehicles and the options and costs pertaining to that. He gave update on Association progress and next meeting date. The policy committee did not meet due to sickness. Runs and transfer numbers are up. He also mentioned a specific run at 451 Water St. recently where LCEMSA and BCEMS were very helpful to come right away to assist JVEMSA. Great team work! Tarrant attended the Banks Twp. meeting that went well. Lucero and Brooks gave brief update on Cost Data Collection, Vent and OSHA training they attended and what that entailed. Tarrant discussed preparation for EMS Week and the Stroke CE that would be included after the breakfast.

**Policy Committee Report:** Did not meet due to sickness.

**Hiring Committee Report:** Hiring committee discussed the matrix they used for scoring the applicants and how the interviews went. Discussion was had regarding the matrix results and what concerns the Board members had with each applicant that remained, Bill Tarrant and Gerard Proctor. Hiring Committee recommended Proctor due to a small margin, higher score in the matrix.

**Old Business:**

**Millage August Ballot:** Discussion was had on what steps to take to educate the public on why the need for millage increase.

**New Business:** Final discussion was had regarding the hiring of the Director. Sorenson made the motion to offer Tarrant the permanent Executive Director position at same current salary and benefits, supported by Waterman. Roll call vote:

Ayes: Sorenson, Birgy, Newington, Petrie, Waterman

Nays: None

Absent: None

Motion Carried

Tarrant accepted the position. Board to prepare official written offer.

**Public Comment:** Brandon Marr and Micheal Brink spoke regarding how the crew works together to make certain business is taken care of when the Director is not present.

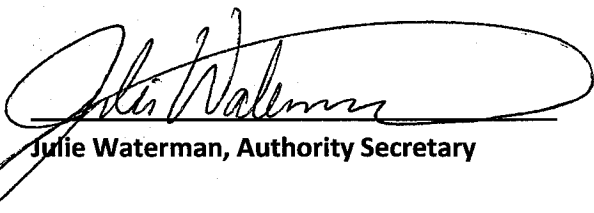
**Authority Board Member Comments –** Next meeting June 19<sup>th</sup> at 5:00pm

**Waterman motioned to adjourn meeting, supported by Sorenson.**

**Meeting adjourned: 6:24pm**



Submitted by: Kimberly Brooks, Staff



Julie Waterman, Authority Secretary