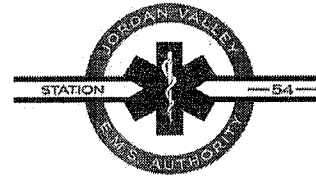


Jordan Valley EMS Authority  
555 Maple Street  
P.O. Box 920  
East Jordan, MI 49727  
Phone: (231) 536-7881  
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Jordan Valley EMS Authority  
Special Meeting Minutes  
November 1, 2023  
5:00pm

**Preliminary Items:**

**Meeting called to order:** by Waterman at 5:05pm

**Board Members Present:** Julie Waterman (Banks Twp), Alan Petrie (Echo), Todd Sorenson (Wilson Twp), Tom Birgy (South Arm Twp).

**Board Members Absent:** Ben Newington (City of East Jordan), Steve Houtman (Echo Twp)

**Others Present:** Ryanne Lucero (Interim Director), Bill Tarrant (Operations Director), Kim Brooks (JVEMSA Office Manager), Matt Testa (JVEMSA Fleet Manager), Amanda Falkenberg (JVEMSA Eveline Manager)

**Public Comment:** None

**New Business:**

**Immanent Bills:** Board was presented with the current invoices/issued checks to go over. Discussion was had to bring all issued checks to Board meetings for approval. Sorenson motioned to approve payments, supported by Waterman.

Roll Call Vote:

Ayes: Sorenson, Waterman, Petrie, Birgy

Nays: None

Absent: Newington, Houtman

Motion Carried.

**Acting Director Position:** Hiring Committee consisted of Waterman, Birgy and Newington. Committee to send letters to applicants that were not hired for the position.

Discussion was had for the new Acting Director to take the position immediately through the hiring process for a non-temporary Director. Which should be approximately 4 months.

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Motion was made by Sorenson, seconded by Petrie to hire Bill Tarrant as Acting Director for \$94,500 annual salary, effective immediately and until such time as the Board hires a non-temporary EMS Director and as such, Bill Tarrant had full authority to represent, conduct business and act on behalf of JVEMSA on all JVEMSA accounts with any financial institution, service provider, creditor, vendor or any such business or community organization or partner,  
Contingent upon positive reference checks and the Authority having the funds to cover the pay increases.

Roll Call Vote:

Ayes: Birgy, Petrie, Waterman, Sorenson

Nays: None

Absent: Newington, Houtman

Motion Carried.

A motion by Sorenson, seconded by Birgy that Ryanne Lucero continue as the Assistant Director with all the duties and responsibilities as such as the temporary Interim Director position has ended with the hiring of an Acting Director.

No Discussion

Roll Call Vote:

Ayes: Sorenson, Waterman, Petrie, Birgy

Nays: None

Absent: Newington, Houtman

Motion Carried.

It was discussed that a new Hiring Committee should be selected to head up the hiring process of a new non-temporary JVEMSA Director.

**Public Comment:** None

**Authority Board Comments:**

The Board members conveyed their appreciation to Waterman for her time spent on JVEMSA issues in the past couple of months.

Motion was made by Sorenson, supported by Birgy to adjourn the meeting. All in favor.

**Meeting adjourned at 5:34pm**

**Submitted By: Kimberly Brooks**

Kim Brooks 11-8-23

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**Authority Board Secretary, Steve Houtman**

Steve Houtman 11.8.23