



Jordan Valley Emergency Medical Services Authority

Special Board Meeting

555 Maple St. East Jordan, Mi 49727

October 17, 2023

10:00 a.m.

Meeting called to order at 10:00 a.m. by Waterman

Present: Julie Waterman (Banks Twp), Alan Petrie (Echo Twp), Tom Birgy (South Arm Twp), Steve Houtman (Jordan Twp), Ben Newington (City of East Jordan), Todd Sorenson (Wilson Twp)

Others Present: Bill Tarrant (JVEMSA Operations Director), Ryanne Lucero (Assistant Director), Kim Brooks (Office Manager), Matt Testa (Staff), Amanda Falkenberg (Staff), Michael Brink (Staff), Meghan Meyer (Citizen)

Absent: None

New Business: EMS Director Position

The Board discussed the EMS Director position in regards to the Authority accounts and the process of appointing an Interim Director, hiring an Acting Director and hiring an EMS Director.

Motioned by Sorenson, seconded by Newington to accept Meghan Meyer's resignation as the EMS Director as received on October 15, 2023.

Roll Call Vote:

Ayes: Sorenson, Houtman, Newington, Waterman, Petrie, Birgy

Nays: None

Motion Carried.

Motioned by Sorenson, seconded by Houtman to appoint Ryanne Lucero as Interim Director to serve until the Board appoints an Acting Director.

Roll Call Vote:

Ayes: Sorenson, Houtman, Newington, Waterman, Petrie, Birgy

Nays: None

Motion Carried.

The Board reviewed and discussed a proposed Resolution (2023-01), removing Meghan Meyer's authority to act on behalf of JVEMSA. The Resolution language is as follows:

Whereas, effective October 15, 2023, Meghan Meyer resigned as the EMS Director of JVEMSA; and

Whereas, the Board of Directors for JVEMSA voted by roll call vote on October 17, 2023 to accept stated resignation.

Now, therefore, be it resolved that the Board of Directors of JVEMSA agrees to remove Meghan Meyer as an authorized signer, authorized user, or Authority representative and as such no longer has the authority to represent, conduct business or act on behalf of JVEMSA on any JVEMSA account with any banking institution, service provider, creditor, vendor or other such business or community organization or partner on this said date of October 17, 2023.

Motioned by Newington, seconded by Birgy to adopt Resolution 2023-01.

Roll Call Vote:

Ayes: Waterman, Newington, Petrie, Sorenson, Houtman, Birgy

Nays: None

Motion Carried.

Motioned by Newington, seconded by Houtman that Ryanne Lucero, Interim Director, is to be added on all accounts of the Jordan Valley EMS Authority, an authorized signer, authorized user, and Authority representative and as such has the authority to represent, conduct business and act on behalf of JVEMSA on any JVEMSA account with any banking institution, service provider, creditor, vendor or other such business or community organization or partner, effective immediately.

Roll Call Vote:

Ayes: Sorenson, Houtman, Newington, Waterman, Petrie, Birgy

Nays: None

Motion Carried.

Motion by Houtman, seconded by Petrie to direct the Interim Director, Ryanne Lucero, to immediately post the position for Acting Director to serve until the Board fills the position for EMS Director and to appoint Board members Waterman, Newington and Birgy to a Hiring Committee to interview all applicants and submit a recommendation to the Board by October 30, 2023.

Roll Call Vote:

Ayes: Birgy, Petrie, Waterman, Newington, Houtman, Sorenson

Nays: None

Motion Carried.

Motion made by Sorenson to adjourn, seconded by Birgy.

All in favor, motion carried.

Meeting Adjourned at 10:25 a.m.

 10-17-23

Submitted by: Kim Brooks, Staff

 10-18-23

Steve Houtman, Authority Board Secretary