

JORDAN VALLEY EMS AUTHORITY POLICY

POLICY #: 105.2.3

SUBJECT: DONATIONS AND GRATUITIES

CAAS STANDARD: 105.2.3

SCOPE: ALL EMPLOYEES AND VOLUNTEERS

PURPOSE:

The purpose of this policy is to outline the Authority procedures for handling requests for donations from the Authority or offers to donate items to the Authority.

POLICY:

The Authority believes in being an integral part of the communities we serve. The Authority will assist local charitable organizations, as allowed by law, with in-kind donations. Jordan Valley EMS Authority will accept gifts based on the procedure outlined below.

PROCEDURE:

Requests for Donations

Agencies or individuals requesting monetary or in kind donations must be directed to contact the Director. The Director shall have the authority to approve small in kind donations such as sending an ambulance to participate in a public relations event or provide stand by services. Requests for long term in-kind services must be approved by the Authority Board of Directors.

Receiving Donations

Those individuals requesting to donate money, goods or services to the Authority will be directed to the EMS Director. The Director will evaluate the offer for donations to ensure that it will not violate anti-kickback rules.

Gratuities

At no time will Authority employees accept gratuities for specific services from patients, clients or the general public. Those persons wishing to provide gratuities must be referred to the EMS Director.

Employees may partake in discounts or free offers for food or merchandise provided to them by a business or inn keeper so long as it is gratuity extended to all EMS, healthcare or public safety personnel and not intended as gratuity for a specific response or service.

POLICY HISTORY:

Implemented February 1, 2015

Reviewed