

Jordan Valley Emergency Medical Services Authority  
Monthly Meeting  
March 31, 2021

Meeting called to order at 6pm by Todd Sorenson.

Present: Todd Sorenson (Wilson Township), Alan Petrie (Echo Township), Kevin King (Jordan Township), Julie Waterman (Banks Township), Tom Reid (City of East Jordan), Daniel Thomas (South Arm Township), Meghan Meyer (JVEMSA Director), Michelle Whiteford (Staff)

Absent: Daniel Thomas (South Arm Township) came in late  
Audience: None

Invocation was given by Michelle Whiteford.

**Approval of Agenda:**

Petrie made a motion to approve the agenda. Support by Reid. Passed all ayes.

Roll call vote:

Petrie: Aye

Sorenson: Aye

King: Aye

Waterman: Aye

Nayes: None

Absent: Thomas

Motion passed.

**Approval of Past Minutes:**

Waterman made a motion to approve the minutes from the February 17, 2021 Board Meeting and March 4, 2021 Special Board Meeting with the correction on page one, called to order at 6:03op, changed to 6:03pm. Support by King. Passed all ayes.

Roll call vote:

Petrie: Aye

Sorenson: Aye

King: Aye

Waterman: Aye

Nayes: None

Absent: Thomas

Motion passed.

**Treasurer's Report:**

King made a motion to approve March 2021 Treasurer's Report. Support by Waterman. Passed all ayes.

Roll call vote:

Sorenson: Aye

Petrie: Aye

King: Aye

Waterman: Aye

Reid: Aye

Nayes: None

Absent: Thomas

Motion passed.

Jordan Valley EMS Authority Board reviewed all the data from March 2021 Treasurer's Report. There were no comments.

**Accountant's Report:**

Reid made a motion to approve the Accountant's Report from February 2021. Support by Petrie. Passed all ayes.

Roll call vote:

Sorenson: Aye

Petrie: Aye

King: Aye

Waterman: Aye

Reid: Aye

Thomas: Aye

Nayes: None

Absent: None

Motion passed.

Jordan Valley EMS Authority Board reviewed all the data from the February 2021 Accountant's Report. No comments made by the Jordan Valley EMS Authority board members.

**Operations Report:**

Jordan Valley EMS Authority Board reviewed the data from February 2021 Operation's Report. No comments made by the Jordan Valley EMS Authority board members.

**Presentations/Ceremonial Items**- Not Applicable

**Citizen Comment (for items not on the agenda, limit of three minutes per person):** No comments

**Old Business:**

**Rogers Road Property:** Sorenson made a motion to approve the Resolution Authorizing Execution and Delivery of Installment Purchase Agreement. Support by Petrie. Passed all ayes.

Roll call vote:

Sorenson: Aye

Petrie: Aye

King: Aye

Waterman: Aye

Reid: Aye

Thomas: Aye

Nayes: None

Absent: None

Motion passed.

Sorenson and Meyer will be meeting up with Attorneys Title Agency at 2pm on April 1, 2021. Sorenson will be signing the Installment Purchase Agreement.

**New Business :**

**Approve Board Meeting yearly schedule:** Waterman made a motion to approve the yearly board meeting schedule. Support by Reid. Passed all ayes.

Roll call vote:

Sorenson: Aye

Petrie: Aye

King: Aye

Waterman: Aye

Reid: Aye

Thomas: Aye

Nayes: None

Absent: None

Motion passed.

**Signature card at Charlevoix State Bank:** Reid made a motion to have Meghan Meyer (JVEMSA Director), added to the signature list with Julie Waterman (Vice President), Alan Petrie (Treasurer) and Todd Sorenson (President) at Charlevoix State Bank. Support by Thomas. Passed all ayes.

Roll call vote:

Sorenson: Aye

Petrie: Aye

King: Aye

Waterman: Aye

Reid: Aye

Thomas: Aye

Nayes: None

Absent: None

Motion passed.

**2020-2021 Budget Amendments:** Waterman made a motion to approve 2020-2021 Budget Amendments. Support by King. Passed all ayes.

Roll call vote:

Sorenson: Aye

Petrie: Aye

King: Aye

Waterman: Aye

Reid: Aye

Thomas: Aye

Nayes: None

Absent: None

Motion passed.

**Citizen Comment (for items not on the agenda, limit of three minutes per person):** No Comments

**EMS Director Report:**

Meyer discussed with the Jordan Valley EMS Authority Board members about Eveline Township. Meyer is waiting on a contract agreement from Eveline Township. Meyer discussed some territory changes with the Jordan Valley EMS Authority Board members.

Meyer informed the Jordan Valley EMS Authority Board that herself and Tom Birgy will be administering COVID vaccinations to homebound residents and possible care givers on Wednesday, April 7, 2021.

Meyer and Birgy will be working with Northwest Michigan Health Department and are also planning to travel into Antrim County and neighboring communities (Boyer City, Charlevoix) as needed.

Meyer informed the Jordan Valley EMS Authority that the handheld 800 radios are charging and training is in two weeks.

Meyer informed the Jordan Valley EMS Authority Board that 54A3 is in the repair shop and getting the engine rebuilt right now. Jordan Valley EMS Authority has a Demo truck coming by the week of April 12, 2021 so the authority can begin to plan the next vehicle purchase.

Meyer informed the Jordan Valley EMS Authority that another EMR student pass the state test and EMT class is going well. Eight out of nine students live in our area and six students live right in town.

Meyer also informed the Jordan Valley EMS Authority Board that she completed her National registry education requirements and will be testing for the State of Michigan Instructor- Coordinator license in May.

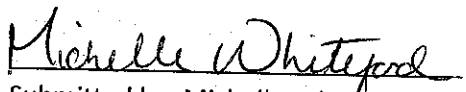
**Committee Reports:**

**Executive Committee:** Sorenson discussed with the Jordan Valley EMS Authority Board about Meyer's salary and will discuss at the next board meeting, April 21, 2021.

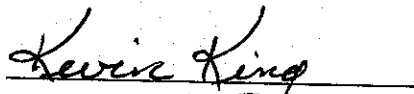
**Authority Board Member Comments:** No comments

Waterman made a motion to adjourn. Support by Thomas.

Sorenson adjourned the meeting at 6:25pm.



Submitted by: Michelle Whiteford, Staff



Kevin King, Authority Secretary