

Jordan Valley Emergency Medical Services Authority
Monthly Meeting
January 20, 2021

Meeting called to order at 6:03p.m. by Todd Sorenson via Zoom.

Present: Todd Sorenson (Wilson Township), Bob Draves (South Arm Township), Alan Petrie (Echo Township), Kevin King (Jordan Township), Julie Waterman (Banks Township), Tom Reid (City of East Jordan), Daniel Thomas (South Arm Township), Jay Peck (JVEMSA Director), Meghan Meyer (JVEMSA Assistant Director), Michelle Whiteford (Staff)

Absent: None

Audience: None

Invocation was given by Jay Peck.

South Arm Township elected Daniel Thomas to replace Bob Draves on the Jordan Valley EMS Authority Board. Draves was honored to hand over his spot to Thomas and believes Thomas will be a valuable asset to the Jordan Valley EMS Authority Board.

Approval of Agenda:

Sorenson made a motion to add nomination for Vice President to the agenda under "Presentation/Ceremonial Items" and approve the agenda. Support by Reid. Passed all ayes.

Roll call vote:

Petrie: Aye

Sorenson: Aye

King: Aye

Waterman: Aye

Reid: Aye

Thomas: Aye

Nays: None

Absent: None

Motion passed.

Approval of Past Minutes:

Waterman made a motion to approve the minutes from the December 16, 2020 Board Meeting. Support by King. Passed all ayes.

Roll call vote:

Petrie: Aye

Sorenson: Aye

King: Aye
Waterman: Aye
Reid: Aye
Thomas: Aye

Nayes: None
Absent: None

Motion passed.

Treasurer's Report:

Due to technical issues, Jordan Valley EMS Authority Board will review December 2020 Treasurer's Report at the next meeting, February 17, 2021.

Accountant's Report:

Reid made a motion to approve the Accountant's Reports from December 2020. Support by Petrie.
Passed all ayes.

Roll call vote:

Sorenson: Aye
Petrie: Aye
King: Aye
Waterman: Aye
Reid: Aye
Thomas: Aye

Nayes: None
Absent: None

Motion passed.

Jordan Valley EMS Authority Board reviewed all the data from the December 2020 Accountant's Report. There were no comments.

Operations Report:

Jordan Valley EMS Authority Board reviewed all the data from December 2020 Operation Report. There were no comments.

Presentations/Ceremonial Items- King nominated Waterman to uphold the Vice President position on the Jordan Valley EMS Authority Board. Support by Reid.

Roll call vote:

Sorenson: Aye

Petrie: Aye

King: Aye

Reid: Aye

Thomas: Aye

Waterman: Not Applicable

Nayes: None

Absent: None

Motion passed.

Sorenson made a motion to add Waterman as a signer for the bank accounts, signature cards to be changed at the Charlevoix State Bank. Support by King.

Roll call vote:

Sorenson: Aye

Petrie: Aye

King: Aye

Reid: Aye

Thomas: Aye

Waterman: Not Applicable

Nayes: None

Absent: None

Motion passed.

Citizen Comment (for items not on the agenda, limit of three minutes per person): No comments

Old Business:

Rogers Road Property: Jordan Valley EMS Authority Board discussed the Rogers Road Property and would to table discussion for next meeting. Sorenson would like Peck to contact another attorney and to contact Jordan Valley EMS Authority accountant on their opinions and legal stand points.

New Ambulance Authority Concept: Discussion was had regarding the concept for a new ambulance Authority.

New Business –

2021-2022 Budget: Jordan Valley EMS Authority Board was presented the 2021-2022 Budget by Peck and Meyer. The Jordan Valley EMS Authority Board will discuss any changes at the February Board meeting, send out the budget to the Townships, and final approval is scheduled for the Board meeting in March.

Citizen Comment (for items not on the agenda, limit of three minutes per person): No Comments

EMS Director Report:

Peck informed the Jordan Valley EMS Authority that he will be on vacation February 18th, 2021 through February 28th, 2021.

Peck would like the Jordan Valley EMS Authority Board approval to make Meghan Meyer a Co-Director of the Jordan Valley EMS Authority. Peck discussed having Meyer start taking over day to day operations with Peck.

Sorenson made a motion to make Meyer Co-Director for the Jordan Valley EMS Authority. Support by Waterman.

Roll call vote:

Sorenson: Aye

Petrie: Aye

King: Aye

Reid: Aye

Thomas: Aye

Waterman: Aye

Nayes: None

Absent: None

Motion passed.

Peck informed the Jordan Valley EMS Authority Board that Meyer and the Education department had six participants pass the Emergency Medical Responder (EMR) class and preparing for the National Registry Test. Meyer and the Education department are also getting ready to start an Emergency Medical Technician Basic (EMT-B) class in February.

Meyer has also put a Policy Committee together. The committee will go over the policies, make changes, and then present them to the Jordan Valley EMS Authority Board. The Committee consists of Director Peck, Director Meyer, Office Manager Michelle Whiteford, Part-time EMT-B Ryanne Lucero and Volunteer EMT-B Lynn Adams.

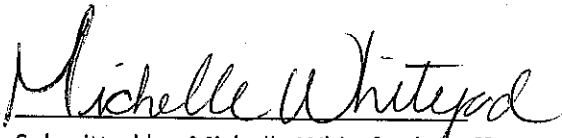
Committee Reports:

Executive Committee: The Executive Committee welcomed Thomas to the Jordan Valley EMS Authority Board and is excited to have him aboard.

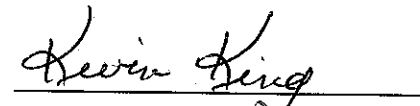
Authority Board Member Comments: No comments

Waterman made a motion to adjourn. Support by Petrie.

Sorenson adjourned the meeting at 6:34p.m.



Submitted by: Michelle Whiteford, Staff



Kevin King, Authority Secretary